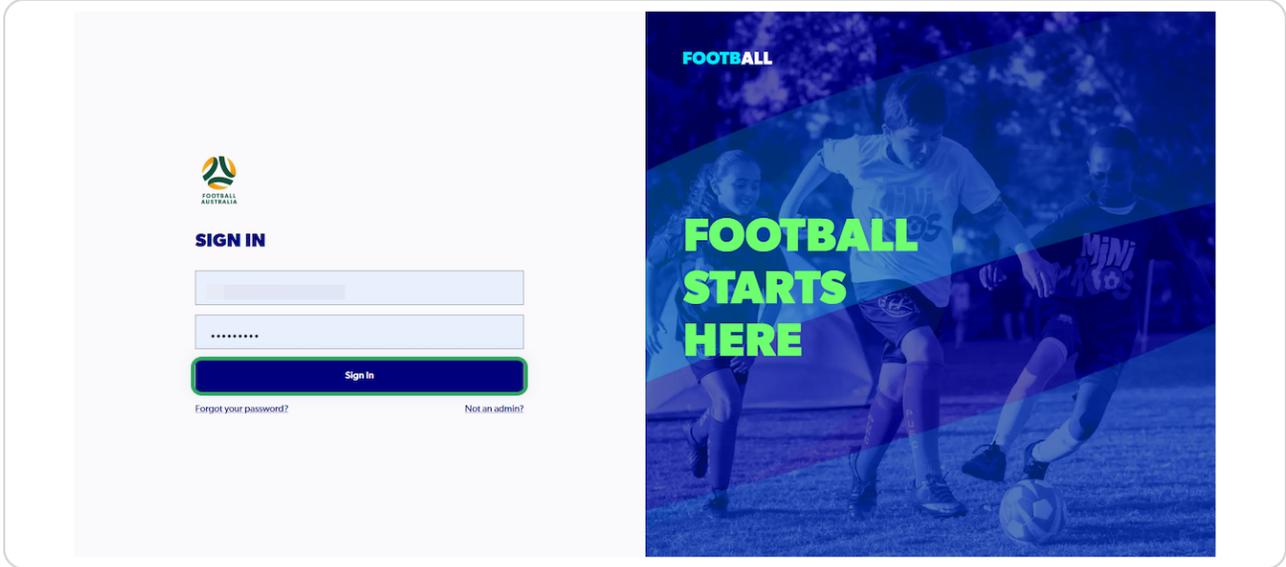


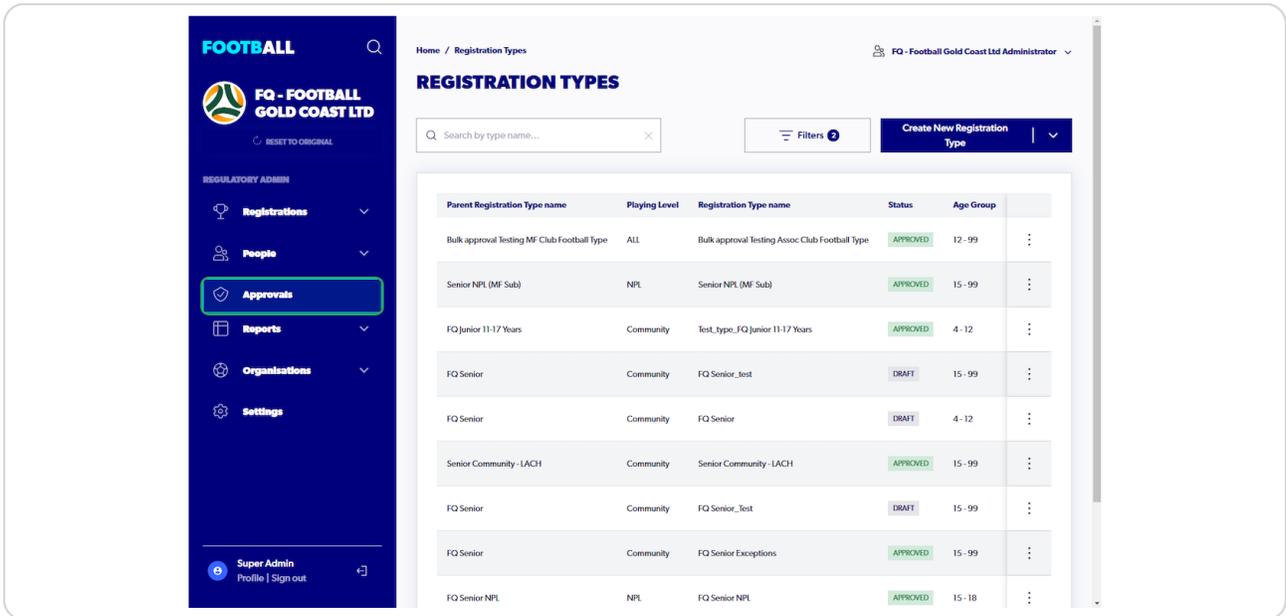
STEP 1

Click "Sign in"



STEP 2

Click on "Approvals"



STEP 3

Click on "Filters"

The screenshot shows the 'APPROVALS' page in a web application. The page has a dark blue sidebar on the left with a search icon and a list of navigation items. The main content area has a breadcrumb 'Home / Approvals' and a user profile 'FQ - Football Gold Coast Ltd Administrator'. The title 'APPROVALS' is prominently displayed. Below the title are two tabs: 'Received Approvals' (active) and 'Sent Approvals'. A search bar is present with the placeholder 'Search by submitter (org) name...'. To the right of the search bar is a 'Filters' button with a dropdown arrow and a '1' indicator, which is highlighted with a green box. Next to it is an 'Export Data to CSV' button with a dropdown arrow. Below these elements is a table with the following columns: 'Received from', 'Submission type', 'Org type', 'Submitted by', 'Submitted on', and 'Status'. The table contains six rows of data, each with a 'SUBMITTED' button and a vertical ellipsis menu icon.

Received from	Submission type	Org type	Submitted by	Submitted on	Status
Palm Beach Soccer Club - Gold Coast	Registration Product Creation	Club	Club Admin	06/09/2023	SUBMITTED
Football Federation Australia	Registration under Suspension	National	FV Admin	29/08/2023	SUBMITTED
Football Federation Australia	Registration under Suspension	National	FV Admin	29/08/2023	SUBMITTED
Football Federation Australia	Registration under Suspension	National	FV Admin	30/08/2023	SUBMITTED
Palm Beach Soccer Club - Gold Coast	De-Registration	Club		30/08/2023	SUBMITTED
Football Victoria	Registration under Suspension	State	FV Admin	31/08/2023	SUBMITTED

STEP 4

Click on "Submission Type"

This screenshot shows the 'APPROVALS' page with the 'Filters' dropdown menu open. The sidebar on the left is now fully visible, showing the 'FOOTBALL' logo and 'FQ - FOOTBALL GOLD COAST LTD' branding. The 'APPROVALS' page content is the same as in Step 3, but the 'Filters' button has been clicked, revealing a 'Filter by' section. This section contains four filter options: 'Submission Type' (highlighted with a green box), 'Org Type', 'Status Submitted', and 'Date Range'. Below the filter section, the table of submissions is visible, showing the same data as in Step 3.

Received from	Submission type	Org type	Submitted by	Submitted on	Status
Palm Beach Soccer Club - Gold Coast	Registration Product Creation	Club	Club Admin	06/09/2023	SUBMITTED
Football Federation Australia	Registration under Suspension	National	FV Admin	29/08/2023	SUBMITTED
Football Federation Australia	Registration under Suspension	National	FV Admin	29/08/2023	SUBMITTED
Football Federation Australia	Registration under Suspension	National	FV Admin	30/08/2023	SUBMITTED
Palm Beach Soccer Club - Gold Coast	De-Registration	Club		30/08/2023	SUBMITTED

STEP 5

Click on "Dereg"

The screenshot shows the 'APPROVALS' page in the FOOTBALL GOLD COAST LTD system. The left sidebar contains navigation options: Registrations, People, Approvals (highlighted), Reports, Organisations, and Settings. The main content area shows a search bar and filter options. The 'Submission Type' dropdown menu is open, with 'Dereg' selected. Below the filters is a table of approval records.

Submission type	Org type	Submitted by	Submitted on	Status
Registration Product Creation	Club	Club Admin	06/09/2023	SUBMITTED
Registration under Suspension	National	FV Admin	29/08/2023	SUBMITTED
Registration under Suspension	National	FV Admin	29/08/2023	SUBMITTED
Registration under Suspension	National	FV Admin	30/08/2023	SUBMITTED
De-Registration	Club		30/08/2023	SUBMITTED

STEP 6

Click on the club programs

The screenshot shows the 'APPROVALS' page with filters set to 'Dereg'. The table displays several records, with the row for 'Palm Beach Soccer Club - Gold Coast' and 'Submitted by' 'Super Admin' highlighted. The table has columns for Received from, Submission type, Org type, Submitted by, Submitted on, and Status.

Received from	Submission type	Org type	Submitted by	Submitted on	Status
Palm Beach Soccer Club - Gold Coast	De-Registration	Club		30/08/2023	SUBMITTED
Palm Beach Soccer Club - Gold Coast	De-Registration	Club	Super Admin	20/10/2023	SUBMITTED
Palm Beach Soccer Club - Gold Coast	De-Registration	Club		19/09/2023	SUBMITTED
Palm Beach Soccer Club - Gold Coast	De-Registration	Club	Admin Club	04/10/2023	SUBMITTED

STEP 7

Click on "Approve"

The screenshot shows the 'FOOTBALL FQ - FOOTBALL GOLD COAST LTD' interface. On the left is a dark blue sidebar with navigation options: Registrations, People, Approvals (highlighted), Reports, Organisations, and Settings. The main content area displays a table of 'Submitted' requests. The first row is highlighted, showing a 'De-Registration Request' for 'Palm Beach Soccer Club - Gold Coast' submitted by 'Tina Yao' on '30/08/2023'. Below the table, the details for this request are shown, including 'Request information', 'Submitted by' (Palm Beach Soccer Club - Gold Coast), and 'Refund Information' (No Refund Required). At the bottom of the details, there are two buttons: 'Decline' and 'Approve' (highlighted with a green border).

STEP 8

A confirmation message will display in the top right corner

The screenshot shows the same interface as Step 7, but with a confirmation message displayed in the top right corner. The message is a green-bordered box with a checkmark icon and the text 'You have successfully approved this request'. Below the message, there are buttons for 'Filters 2', 'Export Data to CSV', and 'Clear all filters'.



All de-registration requests will stay in the 'request' status at the second level until they have been approved or acknowledged

PLAY FOOTBALL